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DEALERSHIP

- **❖** OPERATION MANAGEMENT
 - > NEEDS ASSESSMENTS FOR EACH DEPARTMENT
 - > ACTION PLANS FOR DEPARTMENTAL IMPROVEMENT
 - ➤ IMPROVING EMPLOYEE RETENTION
 - > ROLES AND RESPONSIBILITIES (JOB DESCRIPTIONS)
 - > COMPENSATION DISCUSSIONS AND PLANNING FOR ALL DEPARTMENTS
- **❖** FINANCIAL MANAGEMENT
 - BUDGETING
 - ➢ GOAL SETTING
 - UNDERSTANDING FINANCIALS
 - > SHARING FINANCIAL REPORTS THROUGHOUT THE MANAGEMENT TEAM
 - APPLYING F1NANCIAL DATA TO MANAGE THE DEPARTMENTS AND DEALERSHIP





- **❖** SALES MANAGEMENT TRAINING:
 - ➤ RECRUITING
 - HIRING
 - > TRAINING
 - ➤ MOTOVATING
 - RETAINING
 - PROSPECTING FOR ADDITIONAL CUSTOMERS
- ❖ ESTABLISHING AND IMPLEMENTING STRUCTURED SALES PROCESS
- **❖** SALESPERSON TRAINING
- **❖** GROWING THE PRE-OWNED PROFIT CENTER
- ❖ SALES AND ADVERTISING PLANNING, FORECASTING AND BUDGETING BENCHMARKS AND MEASUREMENTS

<u>F&I</u>

- ❖ F&I PRODUCT TRAINING
- **❖** IMPLEMENTING A FORMALIZED F&I SALES PROCESS
 - > SALES WORKSHEET
 - > INSURANCE QUOTES
 - ➤ "MENU" SELLING
 - ➤ CREDIT BUREAUS
- ❖ DEVELOPING SALES/F&I GOALS
 - ➤ F&I BENCHMARKS
 - > PROFITABILITY ANALYSIS
 - ESTABLISHING GOALS FOR EACH KEY MEASURE







- > FOLLOW-UP ROUTINES FOR MISSED OPPORTUNITIES (I.E. ESP OR PREPAID MAINTENANCE)
- ❖ F&I LOG REVIEW MANAGEMENT ASPECTS

SERVICE

- BUILDING AND MANAGING AN EFFECTIVE SERVICE DEPARTMENT
- ❖ MAXIMIZING TECHNICIAN EFFICIENCY
- **❖** EVALUATING PERFORMANCE
- ❖ BENCHMARKS AND MEASUREMENTS
- **❖** ALLOCATING RESOURCES
- **❖** SCHEDULING
- COMPENSATION AND INCENTIVE PLANS
- ❖ SERVICE P&L STRUCTURE
- **❖** MENU SELLING
- ❖ PROMOTING AND SELLING SERVICE

PARTS AND ACCESSORIES

❖ PARTS

- > PARTS DEPARTMENT EFFICIENCY ANALYSIS
- ▶ PROPER PROCEDURES FOR SERVICE PARTS
- PROPER USE OF BIN LOCATIONS
- > INVENTORY PRACTICES
- > CYCLE COUNTING
- **❖** ACCESSORIES AND

CLOTHING

- > EFFECTIVE CLOTHING AND ACCESSORY DISPLAY
- > PROPER CLOTHING AND ACCESSORIES MERCHANDISING
- > SQUARE FOOTAGE PROFITABILITY ANALYSIS
- ➤ BENCHMARKS AND MEASUREMENTS
- ➤ CLOTHING/ACCESSORIES SPECIALIST TRAINING
- ➤ USING A STRUCTURED SALES PROCESS
- **❖** CUSTOMIZED

PROGRAMS/TRAINING

➤ AVAILABLE ON REQUEST

MANAGEMENT OPERATION AND CONSULTING SERVICES

- ❖ CREATING ADVERTISING, PROMOTIONAL EVENTS
- **❖** DRAFTING POLICIES AND PROCEDURES MANUALS
- ❖ DRAFTING "OPEN TO BUY" PROGRAMS
- ❖ BUSINESS MANAGER (F&I) TRAINING
- **❖ DRAFTING DEALER NEWSLETTERS**

- **❖** ANNUAL ADVERTISING PROGRAMS
- **❖** HIRING PROCESS ONGOING TRAINING PROGRAMS
- ❖ ESTABLISH ONGOING CUSTOMER SERVICE PROGRAMS AND FOLLOW-UP
- ❖ SECRET SHOPPER SERVICE AND ANALYSIS
- **❖** MANAGEMENT DEVELOPMENT PROGRAMS

MERCHANDISING AND TRAINING SERVICES

- ❖ OPEN TO BUY PROGRAMS
- **❖** OEM SIGNAGE PROGRAMS
- **❖** MERCHANDISING PROMOTIONAL CALENDAR
- ❖ STAFF TRAINING ON SALES PRESENTATION, INCLUDING UP-SELLING GUIDANCE AND IMPLEMENTATION
- ❖ MERCHANDISING TRAINING FOR MANAGEMENT & STAFF

STORE DESIGN LAYOUT AND REMODEL SERVICES

- **❖** GROUND UP NEW FACILITY
- ❖ EXISTING FACILITY REMODEL
- ❖ STORE SITE VERIFICATION, REVIEW AND EVALUATION
- **❖** EXTERIOR AND INTERIOR DESIGN
- **❖** SQUARE FOOTAGE LAYOUT
- ❖ CUSTOMIZE FIXTURE DESIGN AND MANUFACTURER